

ETHIOPIA

EXPORTER GUIDE

COTECNA INSPECTION SA
58, rue de la Terrassière
P.O. Box 6155
CH-1211 GENEVA 6
Tel. + 41 22 849 69 00
Fax + 41 22 849 69 89
cotecna.geneva@cotecna.ch
www.cotecna.com



1 VERIFICATION OF CONFORMITY (VOC) PROGRAM FOR GOODS SHIPPED TO ETHIOPIA

For the attention of importers: This document is intended for exporters in order to explain how to comply with Ethiopian Standards. It is the responsibility of importers to inform exporters of the existence of the present procedure. Verifications are executed at origin on seller or exporter's initiative; however importers initiative is also accepted.

As of December 2013, Ethiopian Ministry of Trade has published a notice to importers which enforces a list of mandatory Ethiopian Standards. This means that shipments of regulated products entering Ethiopia must be in conformity with relevant mandatory Ethiopian Standards.

PROGRAM MANDATED BY	Ministry of Trade of the Federal Democratic Republic of Ethiopia
APPLICABLE REGULATION(S)	Notice to importers published on the Ministry of trade of Ethiopia's website
STANDARDS	Ethiopian Standards (CES)
STARTING DATE	December 2013
APPOINTED COMPANIES	includes COTECNA Inspection S.A. and affiliated companies (hereinafter referred as Cotecna)
SELECTION OF INSPECTION COMPANY	Exporter's choice
SCOPE OF VOC PROGRAM	To verify that regulated products intended for importation into Ethiopia conform to Ethiopian and/or approved Regional/International Standards. Scope includes one or a combination of the following verifications: <ul style="list-style-type: none"> - Documentation verification - Laboratory testing (please see below for accepted laboratories) - Physical inspection in exporting country - Factory audit - Issuance of COC or NCR

2 PROCESS OF VERIFICATION OF CONFORMITY (ON SHIPMENT BASIS)

In order to clear their goods in Ethiopia, importers need to present at Ethiopian Customs a Certificate of Conformity (COC) issued by Cotecna. COCs are needed for every consignment and must cover 100% of goods to be shipped to Ethiopia and subject to the program.

The COC can be obtained by exporters in the exporting country using the below method of compliance.

2.1 Documentation verification

Exporter/seller must provide Cotecna with following documents:

- > Request for Certification as per Cotecna template (please contact your closest Cotecna office to get it)
- > Proforma Invoice
- > Packing List
- > Letter of Credit (where applicable)
- > Valid conformity documents (e.g. lab test reports, quality certificates or analysis reports)

A conformity document is valid when:

- It has been issued by an ISO 17025 accredited laboratory.
- We can establish traceability between the conformity document and the goods of the consignment.
- It covers the exact same production, meaning same batch, as the goods of the consignment.
- It covers strictly 100% of the products of the consignment.
- It is in compliance with Ethiopian Standards requirements.

2.2 Testing in exporting country

If no valid conformity documents are presented by exporter/seller, Cotecna will:

- > Collect samples
- > Have samples analysed in an ISO 17025 accredited or otherwise qualified laboratory (as per Cotecna's procedures).

2.3 Physical inspection in exporting country

- > Physically inspect the goods and/or supervise the container loading, as required.
- > Seal the containers (for FCL), as required.

2.4 Collect final documents

Exporter/seller will provide Cotecna with following documents:

- > Transport document (BL, AWB or Road Consignment)
- > Commercial Invoice

Cotecna will issue of Certificate of Conformity (COC) if the exporter/seller meets the requirements.

3 REGULATED PRODUCTS AS PER THE NOTICE TO IMPORTERS

Products subject to the VOC program as per the Ministry of Trade:

- > Group I – Metrology and Measurement equipment
- > Group II – Environment, Health protection and Safety equipment
- > Group III – Electrical products
- > Group IV – Textile and Leather products
- > Group V – Chemical products (Fertilizers, Detergents, Cosmetics)
- > Group VI – Food products
- > Group VII – Paper, Rubber and Plastic products
- > Group VIII – Construction material
- > Group IX – Solar equipment

4 FEES PAID BY EXPORTER

Please contact your closest [Cotecna office](#) to receive a quotation.

5 CONDITIONS

- > Costs of the inspections, sealing, analysis and/or certification are borne by the exporter and are quoted at the time of nomination.
- > All costs incurred for presenting the goods for inspection, such as unpacking, handling, repacking, are borne by the exporter.
- > If the goods do not conform to the requirements, fees for physical inspection, testing and Non Conformity Report issuance remain due to Cotecna.
- > This program is subject to the General Terms and Conditions of Cotecna (http://www.cotecna.ch/COM/EN/terms_conditions.aspx).

Disclaimer: This data-sheet has been prepared for information purpose only and is not intended to be nor does it constitute the regulation of the country of importation. Every effort has been made by Cotecna to ensure the accuracy of the information contained herein at the time of its issuance but Cotecna does not guarantee its correctness and takes no responsibility for the contents of this data-sheet, makes no representation as to its accuracy or completeness and expressly disclaims any liability whatsoever for any loss howsoever arising from or in reliance upon the whole or any part of the contents of this data-sheet.